

Chairman's PPG Report 2015-2019

Background

The NHS started PPGs in 2010/11. The practice at Nursery Lane and Adel was an early joiner to the project in 2011. During the early period it was practice lead, and in these early years attendance was patchy. In February 2015 the practice was approached with a view to running it ourselves and after hearing our submissions and strategy they agreed. The independent group was formed in March 2015.

Membership

It was necessary to recruit members who could contribute and attend regularly. We were successful in recruiting 9 members and although there have been changes in the composition due to personal circumstances, we have managed to maintain the numbers.

Election of officers

A Chairman, Deputy Chairman and Secretary were elected and apart from a change of secretary, they remain in post until now. It is now the decision of the Chairman to stand down in March 2019. A new Chairman has emerged in the name of Dr Stewart Manning who will be duly elected and assume the position from 1 April 2019.

Terms of Reference and Mission Statement

Terms of Reference and a Mission Statement were prepared and approved by the Practice.

Meetings

During the first year, 12 meetings were held on a monthly basis. In the subsequent years, it was felt that the frequency could gradually be reduced, and the group now meets 4 times a year.

Merger with Moorcroft Practice

In April 2016 when the practices at Nursery Lane and Adel and Moorcroft merged, we invited the PPG members from Moorcroft to join us and this was done seamlessly. Once a clear timetable for the merger had been set, we worked in cooperation with the doctors and staff to help the merger proceed as smoothly as possible. We produced all the marketing, printed publicity and helped with the Open Day which was attended by over 200 patients.

Newsletters

These are now produced on a quarterly basis by a professional printer who has been particularly supportive of the group.

Strategic Action Plan

Action plans have been produced on an annual basis, and in 2017 a more detailed plan was produced, with actions being worked through methodically and updated accordingly.

Other Activities

It was hoped we could launch a “Caring Hands” project but after some preliminary meetings the project had to be abandoned because of lack of appropriate resources to make it work effectively.

Me and My Medicines project

A national scheme to help the better use of medicines was launched at Elland Road last year. Our PPG was selected to give a presentation on behalf of PPGs. Medical staff from all over the UK attended the meeting.

Leeds CCG

Originally there were 4 CCGs in Leeds and we had 3 representatives on the Leeds North CCG. There is now a single CCG for the city but we still have one member sitting in it. Several of our members have attended city wide training sessions run by the CCG.

CQC Inspections

During the 2017 inspection, I and two other members of the PPG met with the chief inspector for about an hour. She stated that she was perfectly happy with the way we were operating.

And Finally...

It has been a pleasure to serve the PPG as Chairman and I am grateful for the support of the doctors and committee members. I am loath to single out any individual but I cannot let this valedictory finish without my thanks to Carolyn Holroyde whose attention to detail and unswerving support have been immense.

Looking through the plethora of paperwork over the last 4 years, I cannot quite believe what we have done and achieved. But now is the time to welcome a new Chairman Dr Stewart Manning, who will be installed as Chairman from 1 April 2019. He will bring a wealth of experience to the position and I am sure the PPG will go from strength to strength under his leadership.

Keith Reynolds OBE

February 2019